



MADISON COUNTY BOARD OF SUPERVISORS

125 West North Street • Post Office Box 608
Canton, Mississippi 39046
601-855-5500 • Facsimile 601-855-5759
www.madison-co.com

TO: Madison County Board of Supervisors
FROM: Comptroller's Office
DATE: March 4, 2015
SUBJECT: Claim Rejection (Redwood Toxicology Laboratory, Inc.)

State law requires a purchase order to be issued for any purchases over \$1,000.00. We received two invoices from Redwood Toxicology Laboratory, Inc. for supplies. The supplies were ordered on the same day and no purchase order was requested. The employee ordered the supplies, but failed to get a purchase order. Per state law we do not have authority to pay these invoices without a purchase order.

For that reason, we are asking the Madison County Board of Supervisors to reject the claims of Redwood Toxicology Laboratory, Inc. The invoices are listed as follows:

	Date	Invoice#	Amount
1.	February 3, 2015	499590	\$864.00
2.	February 3, 2015	499623	\$593.00

The Board of Supervisors has directed its counsel to seek an expedited and appropriate remedy through the filing of a Declaratory Compliant in the Circuit Court of Madison County. In compliance with the anticipated Order, Madison County expects to satisfy the herein-above invoice.

Thank you for your cooperation.

Attachments

Redwood Toxicology Laboratory, Inc.
 an Alere company.
 Reditest Screening Devices
 P.O. Box 14327
 Santa Rosa CA 95402-6327
 Contract #SP-07-0437R

Tel: (800) 255-2159
 Fax: (707) 569-1442

Invoice	499590
Date	2/3/2015
Page	1
Contract No.	41

132 0.4640 SP 0.480 1 1 132
 The 20th Circuit Drug Court - Canton
 Accounts Payable
 146 W Center Street
 Canton MS 39046-3735

Ship To:
 Ms. Suzanne Hidalgo
 The 20th Circuit Drug Court - Canton
 433 Meadowgreen Lane
 Canton MS 39046

Phone: (601) 855-5679 Ext. 0000



Purchase Order No.		Customer ID	Entered By	Shipping Method	Payment Terms	Req Ship Date	Master No.	
		121306	ikenan	GROUND NO CHG	Net 30	2/3/2015	3,905,067	
Ordered	Shipped	B/O	Item Number	Description	Unit Price	Adjustment	Net Unit Price	Ext. Price
300	300	0	011022069	ICUP 8-MOP/OXY/BZO/PCP/AMP/m-A	\$2.88	\$0.00	\$2.88	\$864.00
				Lot #: DOA4100817 Qty 300 Exp: 9/30/2016				
300.000	300.000	0.000	031341	Bag - Opaque Blue bag with Absor	\$0.0000	\$0.0000	\$0.0000	\$0.00

Approved: *[Signature]*
 ADULT DRUG COURT
 2/12/15

Subtotal	\$864.00
Misc	\$0.00
Tax	\$0.00
Handling	\$0.00
	\$0.00
Total	\$864.00

CLAIMS: All claims must be made within 30 days from date of invoice.
 TERMS: A 20% restock fee will be applied to product returned which was not at fault of Redwood Toxicology Laboratory, Inc. A finance charge of 1.5% a month (or the maximum allowed by law) will be assessed on all invoices that are past due.

Balance Due \$864.00

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Purchase Order No.	Customer ID	Entered By	Shipping Method	Payment Terms	Req Ship Date	Master No.		
	121306	tkenan	GROUND NO CHG	Net 30	2/3/2015	3,905,116		
Ordered	Shipped	B/O	Item Number	Description	Unit Price	Adjustment	Net Unit Price	Ext. Price
100	100	0	011022025	FFUO-iScreen OFD 6-COC/THC/OPI	\$5.93	\$0.00	\$5.93	\$593.00
				Lot #: DOA4050857 Qty 100 Exp: 4/30/2016				

Approved: *[Signature]*
 ADWT DRUG COURT
 2/12/15

FFUO APPROVED TKENAN

Subtotal	\$593.00
Misc	\$0.00
Tax	\$0.00
Handling	\$0.00
	\$0.00
Total	\$593.00

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Balance Due \$593.00